

UNIVERSITY GRANTS COMMISSION
WESTERN REGIONAL OFFICE
GANESHKHIND, PUNE - 411007

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File No: 47-081/12(WRO)

The Accounts Officer
University Grants Commission
Ganeshkhind, Pune-411007.

-4 FEB 2013

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -
Release of first installment during XIIth Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Study of Sacred groves and Sacred plants of Ambaji forest range of Banaskantha dist. North-Gujarat" in the subject- **Botany** to be undertaken by **Dr. Patel R. S., K K SHAH JARODWALA MANINAGAR SCIENCE COLLEGE, J L TRUST CAMPUS, AMBAUG, MANINAGAR, AHMEDABAD-380 008**. The financial assistance of the UGC would be limited to Rs. 105000/- (Rupees Only) for a period of two years. An amount of Rs. 70000/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 st Year Amount	2 nd Year Amount	Head of a/c
Books & Journals	10000	Contingency	10000	10000 ✓	4(iv)b (For General) 1.B(i)h(i)b (For SC) 1.B(i)h(i)b (For ST)
Equipment	25000 ✓	Special Need	0	0	
		Travel/Field work	20000 ✓	20000	
		Chemicals & Glassware	5000 ✓	5000	
		Others	0	0	
Total (Rs.)	35000		35000	35000	

Total amount for the project: Rs. 105000/-

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through D.D./ RTGS Confirmation No/ NEFT/ Transfer No.
3. The sanctioned amount is debatable to the Major Head 4(iv)b(For General), 1.B(i)h(i)b (For SC), 1.B(i)h(i)b (For ST) and is valid for payment during the financial year 2012 -2013 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

NOTE:

1. ~~The grant shall not be used self-financial/ non-grant/unaided courses & teachers.~~
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.

4. Please send one copy of the project completion report to Director, INFLI, NET, Gujarat University Campus, Navrangpura, Ahmedabad for record.

5. The statement of expenditure incurred and brief academic progress report relating to the above project is to be sent in the prescribed format to this office after completion of one year. Audited utilization certificate of full-allocated amount, audited statement of expenditure and final project report be submitted immediately after completion of the project.

6. The assets acquired wholly or substantially out of UGC grant shall not be disposed off or encumbered on utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, Western Regional Office, Pune- 07 and should at any time the college cease to function, such assets shall revert to U.G.C.

7. A register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.

8. The University/College shall strictly follow all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for SC/ST/OBC.

9. The interest earned by the University/College/Institute will be treated as additional grant and it is required to be incorporated in the U.C./Statement of Expenditure submitted to UGC, (WRO).

10. The University/College shall fully implement the office Language Policy of the Union Govt. and comply with the official Language Act, 1963 and Official language (use for official purposes of the Union) Rules, 1976 etc.

11. The sanction issues in exercise of the delegation of powers vide Commission office order No.5/92 dated may 01, 1992.

12. The funds to the extent are available under the scheme.

13. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part-utilization, simple interest @ 10% per annum amended from time to time on unutilized amount from the date draw/to date of refund as per provisions contained in general financial Rules of Govt. of India will be charged.

Yours faithfully,
(Dr. G. Srinivas)
Joint Secretary

1. THE PRINCIPAL
K K SHAH JARODWALA MANINAGAR SCIENCE COLLEGE, J L TRUST CAMPUS, RAMBAUG MANINAGAR SCIENCE COLLEGE J L TRUST CAMPUS, RAMBAUG, MANINAGAR, AHMEDABAD -380 008.

3. REGISTRAR, GUJARAT UNIVERSITY, PB NO.4010, NAVARANG PURA, AHMEDABAD -380009

4. DIRECTOR, HIGHER EDUCATION, GOVT. OF GUJARAT
5. ACCOUNTANT GENERAL, GUJARAT STATE, GANDHINAGAR
6. GUARD FILE.

(Dr. G. Srinivas)
Joint Secretary